**Printing from an iPad or Macbook Pro**

 **To setup a Macbook Pro to print:**

1. System Preferences (the gear icon)

2. Printers and scanners

3.the "+" key on the bottom left

4. Click the IP icon (globe)

5.In the Address field type in 10.136.xx.xxx (where the X is the ip address on the sticker on top of your printer. If you need an ip address, contact me I have a list.

**To print from an iPad:**

Save work to google drive. Print from a PC or Macbook Pro

**Printing Troubleshooting**

**Printer does not respond to print command:**

1. Is is plugged in and turned on?

2. Is the network cable plugged in?

If yes to both contact Joe, it may need a network cable to be moved to another port on the switch.

**Printer displays "toner low":**

1. If the print is dark and clear do nothing for now.

2. If the print looks faded, open the top cover, slide out the cartridge, shake is as described on the cartoon on the front of the cartridge, reinsert it and close the top

If that does not fix it, contact me for a replacement cartridge.

**Printer wrinkles the paper:**

Contact me for a replacement printer